

Central Intelligence Agency



Washington D C 20505

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MEMORANDUM FOR: Director, Office of Management and Budget

ATTENTION: Robert P. Bedell
Deputy Administrator
Office of Information and Regulatory Affairs

SUBJECT: Central Intelligence Agency
Annual Privacy Act Report - 1984

In accordance with the OMB memorandum of 17 April 1985, forwarded herewith is the Central Intelligence Agency Annual Report on the Privacy Act for 1984.

/s/ Robert P. Bedell

Harry E. Fitzwater
Deputy Director
for
Administration

Attachment

OIS/IPD [redacted] (3 June 1985)

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Distribution:

- Original and 3 - Addressee w/att.
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CIA ANNUAL PRIVACY ACT REPORT FOR 1984

1. This Annual Report is keyed to the instructions transmitted with the OMB memorandum of 17 April 1985 from Robert P. Bedell, Office of Information and Regulatory Affairs, entitled "Ninth Annual Privacy Act Report (1984) - Instructions."

a. Point of Contact:

(1) Senior Agency official:

Harry E. Fitzwater
Deputy Director for Administration
Central Intelligence Agency
Washington, DC 20505

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(2) Privacy Officer:

Information and Privacy Coordinator
Central Intelligence Agency
Washington, DC 20505

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b. Publication Data (5 U.S.C. 552a(o)):

(1) Total number of active systems:

0
nonexempt

66
exempt

(2) Number of new systems published during 1984:

0
nonexempt

0
exempt

(3) Number of systems deleted during 1984:

<u>0</u>	<u>0</u>
nonexempt	exempt

(4) Number of systems automated, either in whole or part, during 1984:

<u>0</u>	<u>2</u>
nonexempt	exempt

(5) Number of existing systems for which new routine uses were established, during 1984:

<u>0</u>	<u>0</u>
nonexempt	exempt

(6) Number of existing systems for which new exemptions were claimed:

0

(7) Number of existing systems from which exemptions were deleted:

0

(8) Number of public comments received on agency publication of rules or notices:

0

(9) No comments concerning Agency administration of the Privacy Act were received in 1984.

c. Individuals' Exercise of Rights of Access and Amendment:

(1) Total number of requests for access:

1052

(2) Number of requests wholly or partially granted:

580

- (3) Number of requests totally denied:
152
- (4) Number of requests for which no record was found:
437
- (5) Number of appeals of denials of access:
25
- (6) Number of appeals in which denial was upheld:
23
- (7) Number of appeals in which denial was
overturned either in whole or part:
12
- (8) Number of requests to amend records in system:
7
- (9) Number of amendment requests wholly or
partially granted:
5
- (10) Number of amendment requests totally denied:
0
- (11) Number of appeals of denials of amendment
requests:
0
- (12) Number of appeals in which denial was upheld:
0

- (13) Number in which denial was overturned either in whole or in part:

0

- (14) Denial of individual access on basis other than Privacy Act exemptions (j) or (k):

Not applicable.

- (15) Number of instances in which individuals litigated the results of appeals or amendment:

One individual litigated the results of his appeal.

- (16) Results of such litigation:

Results were pending as of 31 December 1984.

d. Matching Programs:

Not applicable.

e. Agency Analysis of Implementation Activities:

Over 1000 own file requests were received and put into processing in 1984. This is up slightly from the 1983 figure. Several hundred additional requests were received but not formally processed because of insufficient information. In these instances, the requester chose not to respond to our request for the additional information.

As discussed in previous reports, we continue to experience a processing backlog. This backlog is due primarily to the decentralized character of our files whereby we must search a number of file systems in order to process a typical request. In spite of this, and of the fact that the number of access requests has increased, we are making some progress in reducing the backlog. The number of cases carried over from 1984 was 947, down 149 cases from the previous year.

One of our general routine uses statements was revised in order to more clearly identify the specific legal authorities which govern the conduct of CIA activities. It was also renumbered thereby necessitating the renumbering of the other six statements. The revised statement (formerly number one) is numbered seven and the remaining statements renumbered two through six. In addition, two records systems were automated.

f. Agency Recommendations for Administrative/
Legislative Changes:

There are no legislative changes being recommended; neither does the Agency plan any radical changes in the rules and regulations governing the implementation of the Privacy Act.